

Sub: Change of address

Folio No. _____ **No. of Shares** _____

Dear Sir,

Please incorporate my/our new address in your records which is as follows:

In future all the correspondence should be sent to me/us at the above mentioned address.

Kindly, update the same in your records.

Thanking you,

Yours faithfully, Name(s) of the Shareholder with his/her signature