

MOHINDRA FASTENERS LIMITED

CIN: L74899DL1995PLC064215

Regd. Office: 304 Gupta Arcade, Inder Enclave, Delhi - Rohtak Road, New Delhi-110087

Website: www.mohindra.asia Email id: cs@mohindra.asia Phone: +91-11- 46200400, 46200401 Fax: +91-11-25282667



Dear Shareholder,

Sub: Transfer of Equity Shares in respect of which dividends have not been claimed to IEPF Suspense Account(s).

This has reference to the captioned subject:

- Ministry of Corporate Affairs (MCA) has notified new Rules viz. 'Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016' which have come into force from 7th September, 2016 and subsequently amended by Notification dated 28th February, 2017 ('the Rules'). The said Rules, inter-alia, contain provisions for transfer of all shares to IEPF in respect of which dividend has not been paid or claimed by the shareholders for seven consecutive years.

- As per the applicable provisions of the Companies Act, 2013 (the Act), all unpaid dividends are required to be transferred by the Company to the IEPF established by the Central Government, after completion of 7(seven) years, with in thirty days from the date they became due to transfer to IEPF. Details of such shareholders and amounts/shares due for transfer are updated on the Company's website i.e. www.mohindra.asia.

- As per Company records, you have not claimed your dividend amount for the seven consecutive years starting from the FY 2010-11 to 2016-17, thus the amount of final dividend for the year 2010-11 and the shares indicated below are liable to be transferred to the IEPF with in thirty days from the due date i.e. 15/10/2018 as per provisions of Act & rules made thereunder:

Folio No.	Unpaid/Unclaimed Dividend Amount liable to be transferred to IEPF	No. of shares liable to be transferred to IEPF
895	375.00	500

- You are, therefore, requested to claim the unencashed dividend due to you, by writing a **Request Letter** to Company Mohindra Fasteners Limited (MFL) Registered office: 304, Gupta Arcade, Inder Enclave, Delhi-Rohtak Road, Delhi-110087 Email ID: cs@mohindra.asia or company's Registrar & Share Transfer Agent (i.e. M/s. Skyline Financial Services Private Limited), on or before **14th October, 2018**.

- In case we do not receive the Request for claiming dividend amount from you on or before **14th October, 2018**, we shall initiate necessary action to transfer the above mentioned Shares lying against your folio to IEPF, as per the said Rules, without any further notice to the shareholders by following the due process as under:

1) In case you hold shares in demat mode-by transfer of shares directly to demat account of the Fund through the DPs of the shareholders concerned;

2) In case you hold shares in physical form- new duplicate share certificate in lieu of the original certificate(s) will be issued and transferred to IEPF by converting into Demat through Depository. The original share certificate(s) which stand registered in your names and held by you will stand automatically cancelled.

- Please note that the, both unclaimed dividend amount and the shares can be claimed from the IEPF Authority by making an application in the prescribed Form IEPF-5 online and sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company) along with requisite documents enumerated in the Form IEPF-5 to the Company. Please note that no claim shall lie against the Company in respect of shares/dividend transferred to IEPF pursuant to the said Rules.

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- The Rules and the application form (Form IEPF-5), as prescribed by the MCA for claiming back the shares/ dividend are available on the website of the MCA (<http://www.iepf.gov.in>)

- For claiming unclaimed dividend and to stop shares to be transferred to IEPF, shareholder shall also be required to include/attach following information/ documents in/with the Request letter:-

Information required of registered shareholder:-

1. Folio No. or DP ID/Client ID
2. Number of shares held
3. Distinctive number of shares(only for shares held in physical mode)
4. Share Certificate Number (Only for shares held in physical mode)
5. Contact Number and E-mail ID

Document required of registered shareholder:-

Self attested copies of:

- a) PAN Card
- b) Latest address proof- Passport/ Driving License/ Aadhaar Card/ Voter ID/ Electricity Bill (not older than 3 months)
- c) Original cancelled "Name printed Cheque" failing which copy of Bank Passbook/Statement attested by the Bank
- d) Original Dividend warrant or Demand Draft of the above mentioned year (if any)

Any letter received without above information / documents shall be treated as incomplete and shall not be acknowledged. The above information and documents shall be subject to verification by the company.

- In case of demise of the person to whom this letter is addressed, the legal heir(s) may please immediately comply with the procedure for transmission of shares by submitting the required documents as mentioned at Company's website under the following link: www.mohindra.asia or can directly contact to the company.

Please feel free to contact the Company/the Registrar & Share Transfer Agent in case you have any queries, as per details furnished hereunder:

Registrar & Share Transfer Agent:

M/s Skyline Financial Services Private Limited,

(CIN: U74899DL1995PTC071324)

D-153/A, Ist Floor, Okhla Industrial Area,

Phase-1, New Delhi-110020, India.

Email: info@skylinerta.com

Phone: +9111- 40450193 to 97

Assuring you of our best services at all times.

Yours faithfully,

For Mohindra Fasteners Limited

Nidhi Pathak

(Company Secretary)

Place: Delhi

Date: June 15, 2018