

# MOHINDRA FASTENERS LIMITED

CIN: L74899DL1995PLC064215

Regd. Office: 304 Gupta Arcade, Inder Enclave, Delhi - Rohtak Road, New Delhi-110087

Website: [www.mohindra.asia](http://www.mohindra.asia) Email id: [cs@mohindra.asia](mailto:cs@mohindra.asia) Phone: +91-11- 46200400, 46200401 Fax: +91-11-25282667



## FINAL NOTICE TO SHAREHOLDERS - UNCLAIMED / UNENCASHED DIVIDEND FOR FY 2010 - 11 TO WHOMSOEVER IT MAY CONCERN

Dear Shareholder(s),

This has reference to the captioned subject:

- This NOTICE is sent pursuant to the provisions of the Section 124 and 125 of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules) notified by Ministry of Corporate Affairs (MCA) and subsequent amendments time to time
- As per the applicable provisions of the Companies Act, 2013 (the Act), all unpaid dividends are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF), established by the Central Government, after completion of **7(seven) years**, with in thirty days from the date they became due to transfer to IEPF. Details of such unclaimed dividends are updated on the Company's website i.e. [www.mohindra.asia](http://www.mohindra.asia).
- As per the company records, the amount of final dividend for the FY 2010-11 is lying Unpaid/unclaimed against your folio no. which become due to be transferred to the IEPF with in thirty days from the due date of transfer of unpaid dividend amount after completion of seven years to IEPF i.e. **15/10/2018**.
- The shareholders may please note that the updated list of such shareholders containing their name, folio number, DP ID-Client ID and number of shares which are liable to be transferred to the IEPF (Fund) has also been uploaded on the Company's website at [www.mohindra.asia](http://www.mohindra.asia).
- You are, therefore, requested to claim the unencashed dividend due to you, by writing a Request Letter to Company Mohindra Fasteners Limited (MFL) at Registered office: 304, Gupta Arcade, Inder Enclave, Delhi-Rohtak Road, Delhi-110087 Email ID: [cs@mohindra.asia](mailto:cs@mohindra.asia) or company's Registrar & Share Transfer Agent (i.e. M/s. Skyline Financial Services Private Limited), on or before **14<sup>th</sup> October, 2018**.
- In case we do not receive the Request for claiming dividend amount from you on or before **14<sup>th</sup> October, 2018**, we shall initiate necessary action to transfer the above mentioned dividend amount lying against your folio no. to IEPF, as per the provisions of the Act, without any further notice to the shareholders.
- Please note that the, both unclaimed dividend amount and the shares which transfers to the IEPF, can only be claimed from the IEPF Authority by making an application in the prescribed Form IEPF-5 online and sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company) along with requisite documents enumerated in the Form IEPF-5 to the Company. No claim shall lie against the Company in respect of shares/dividend transferred to IEPF pursuant to the said Rules.
- The Rules and the application form (Form IEPF-5), as prescribed by the MCA for claiming back the shares/ dividend are available on the website of the MCA (<http://www.iepf.gov.in>)
- In view of the above, the Company hereby requests all the shareholders to check their records & verify their Bank Accounts for the credit of respective dividend amounts. If any credits are found to be missing, please contact the Bank or the Share Transfer Agent of the company for the same.
- For claiming unclaimed dividend, shareholders shall also be required to include/attach following information/ documents in/with the Request Letter:-

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Information required of registered shareholder:-

1. Folio No. or DP ID/Client ID
2. Number of shares held
3. Distinctive number of shares(only for shares held in physical mode)
4. Share Certificate Number (Only for shares held in physical mode)
5. Contact Number and E-mail ID

Document required of registered shareholder:-

Self attested copies of:

- a) PAN Card
- b) Latest address proof- Passport/ Driving License/ Aadhhaar Card/ Voter ID/ Electricity Bill (not older than 3 months)
- c) Original cancelled "Name printed Cheque" failing which copy of Bank Passbook/Statement attested by the Bank
- d) Original Dividend warrant or Demand Draft of the above mentioned financial year (if any)

*Any letter received without above information / documents shall be treated as incomplete and shall not be acknowledged. The above information and documents shall be subject to verification by the company.*

- In case of demise of the person to whom this letter is addressed, the legal heir(s) may please immediately comply with the procedure for transmission of shares by submitting the required documents as mentioned at Company's website under the following link: [www.mohindra.asia](http://www.mohindra.asia)

Please feel free to contact the Company/the Registrar & Transfer Agent in case you have any queries, as per details furnished hereunder:

**Registrar & Share Transfer Agent:**

M/s Skyline Financial Services Private Limited,

(CIN: U74899DL1995PTC071324)

D-153/A, Ist Floor, Okhla Industrial Area,

Phase-1, New Delhi-110020, India.

Email: [info@skylinerta.com](mailto:info@skylinerta.com)

Phone: +9111- 40450193 to 97

Assuring you of our best services at all times.

Yours faithfully,

**For Mohindra Fasteners Limited**

**Nidhi Pathak**

**(Company Secretary)**

**Place: Delhi**

**Date: June 15, 2018**