

# Mohindra Fasteners Limited

CIN: L74899DL1995PLC064215

Regd. Office: 304 Gupta Arcade, Inder Enclave, Delhi - Rohtak Road, New Delhi-110087

Website: www.mohindra.asia Email id: cs@mohindra.asia



## POSTAL BALLOT FORM

[To be returned to the Scrutiniser appointed by the company]

Serial No. ....

1. Name(s) & Address Sole/First :  
Name of Shareholder(s)/  
Beneficial Owner(s)  
(in BLOCK LETTERS)

2. Name of First Joint Holder :

3. Name of Second Joint Holder (if any) :

4. Registered Folio No./ :  
\*DP ID No./Client ID No.  
(\*Applicable to shareholders  
holding shares in dematerialized form)

5. No. of shares held as on 15th June, 2015 :  
(cut off date)

6. Class of Share :

5. I/We hereby exercise my/our vote in respect of the Special Resolutions to be passed through postal ballot for the business stated in the postal ballot notice of the Company dated 27.04.2015, by conveying my/our assent or dissent to the said resolution by placing the Tick Mark (✓) at the appropriate box below:

Brief Description	No. of Shares	Type of Resolution	I/We assent to the Resolution	I/We dissent to the Resolution
			For	Against
Adoption of new set of articles of association of company.		Special Resolution		
Adoption of new set of memorandum of association of company.		Special Resolution		
Deletion of other objects of memorandum of association.		Special Resolution		
Amendment of the liability clause of memorandum of association.		Special Resolution		
Amendment in main object clause of memorandum of association.		Special Resolution		
Increase in authorized share capital of company:		Special Resolution		
Amendment in capital clause of memorandum of association.		Special Resolution		

Place : .....

Date : .....

(Signature of the shareholder)

#Email : .....# Tel No. ....

(Note - This portion may be torn off and retained by the member)

EVEN (E-Voting Event Number)	USER ID	PASSWORD / PIN

Note:- Last date for receipt of the Postal Ballot Forms by scrutinizer/casting your vote by e-voting is 22nd July, 2015 (5.00 P.M.).

Note: Please read the instructions printed overleaf carefully before exercising your vote.

# INSTRUCTIONS

Member(s) can opt only mode for voting i.e. either by Physical Ballot or e-voting. In case you are availing both modes, then voting done through e-voting shall prevail and voting done by Physical Ballot will be treated as invalid.

## PROCESS AND MANNER FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the scrutinizer in the attached self addressed envelope. Postage will be borne and paid by the Company. However, envelope containing Postal Ballot Form, if deposited in person or sent by courier at the expenses of the Member will also be accepted.
2. The self-addressed envelope bears the address of the Scrutinizer appointed by the Board of Directors of the Company.
3. This Postal Ballot Form should be completed and signed by the Member. In case of joint holding, this form should be completed and signed (as per specimen signature registered with the Company) by the first named Member and in his absence by the next named Member. In case Postal Ballot form is signed though Delegate, a copy of Power of Attorney attested by the Member shall be annexed to the ballot.
4. There will be one Postal Ballot Form for every Folio/Client ID irrespective of number of joint holders.
5. The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by NSDL/CDSL or registered with the Company, in respect of shares held in dematerialized form or in physical form, respectively. Incomplete, unsigned or incorrect Postal Ballot Form will be rejected. However, the Scrutinizer's decision in this regard shall be final and binding.
6. In case of shares held by companies, trusts, societies, etc, the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/ Authority.
7. The Votes should be cast either in favour or against by putting the tick (✓) mark in the column provided for assent or dissent. Postal Ballot form bearing tick marks in both the columns will render the Postal Ballot Form invalid.
8. Duly completed and signed Postal Ballot Forms should reach the Company / Scrutinizer not later than the close of working hours (5.00 p.m.) on 22nd July, 2015. Postal Ballot Forms received after this date will be strictly treated as if the reply from such Member(s) has not been received.
9. Voting rights shall be reckoned on the paid up value of the shares registered in the name(s) of the Member(s)/ Beneficial Owner(s) on the cut off date.
10. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed envelope (except the Board Resolution/ Authority specified in point no. (6) herein above) as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
11. A member may request for a duplicate Postal Ballot Form, if so required, However, the duly filled in duplicate Postal Ballot Form should reach the scrutinizer not later than the date specified in point no. (8) herein above.
12. Company is pleased to offer e-voting facility as an alternative, for all the members of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot form. E-voting is optional.
13. The scrutinizer's decision on the validity of a Postal Ballot will be final.
14. The Postal Ballot shall not be exercised by a Proxy.

## PROCESS FOR MEMBERS OPTING FOR E-VOTING

- (a) In case of Members receiving an e-mail from NSDL:
  - i. Open the e-mail and also open the attached PDF file with your Client ID (in case you are holding shares in demat mode) or Folio No. (in case you are holding shares in physical mode) as password, which contains your "User ID" and "Password for e-voting". Please note that the password is an initial password.
  - ii. Launch internet browser by typing the URL <https://www.evoting.nsdl.com/>.
  - iii. Click on "Shareholder-Login".
  - iv. Put User ID and password as initial password noted in step (1) above and Click Login.
  - v. Password Change Menu appears. Change the password with new password of your choice with minimum 8 digits/ characters or combination thereof.
  - vi. Home page of "e-Voting" opens. Click on e-Voting:Active Voting Cycles.
  - vii. Select "EVEN" of Mohindra Fasteners Limited. Members can cast their vote online from 23rd June, 2015 (9:30 A.M.) till 22nd July, 2015 (5:00 P.M.). Note: e-voting shall not be allowed beyond said time.
  - viii. Now you are ready for "e-Voting" as "Cast Vote" page opens.
  - ix. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm", when prompted.
  - x. Upon confirmation, the message "vote cast successfully" will be displayed.
  - xi. Once the Vote on the resolution is cast, the Member shall not be allowed to change it subsequently.
  - xii. Institutional shareholders (i.e., other than individuals, HUF, NRI etc.) are also required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority Letter etc. together with attested specimen signature of their duly authorized Signatory (ies) who are authorized to vote, to the Scrutinizer through e-mail at [vdnext1711@gmail.com](mailto:vdnext1711@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
- (b) In case of Shareholders receiving physical copy of the notice
  - i. Initial Password is provided, as follows, at the bottom of the Slip

EVEN (e-Voting Event Number)	USER ID	PASSWORD / PIN

- ii. Please follow all steps from Sr. No. (ii) to Sr. No. (xii) above, to cast vote.
1. In case of any queries, you may refer to the 'Frequently Asked Questions' (FAQs) and e-voting user manual available in the downloads section of NSDL's e-voting website [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
2. If you are already registered with NSDL for e-voting then you can use your existing User ID and Password for casting vote.
3. Login to e-voting website will be disabled upon five unsuccessful attempts to key-in correct password. In such an event, you will need to go through 'Forgot Password' option available on the site to reset the same.
4. Your login id and password can be used by you exclusively for e-voting on the resolutions placed by the companies in which you are shareholder.
5. The voting rights shall be as per the number of equity share held by the member(s) as on Monday, June 15th 2015. Members are eligible to cast vote electronically only if they are holding shares as on that date.